UNIVERSITY OF COPENHAGEN
Faculty of Social Sciences
Department of Anthropology

CURRICULUM 2009

Master in Anthropology and People-Centred Business
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1 PREAMBLE

1.1 Approval
This curriculum was approved by Dean Troels Østergaard Sørensen on June 15 2009.

1.2 Authority
The curriculum has been drawn up under the authority endowed by executive order no. 338 of May 6, 2004, amended by executive order no. 864 of July 5, 2007 on bachelor and graduate programmes at Danish universities (the executive order on study programmes), executive order no. 52 of January 28, 2009 on admission, etc. for bachelor and master's programmes at Danish universities (the executive order on admission), executive order no. 867 of August 19, 2004 on university examinations (the executive order on examinations), amended by executive order no. 231 of March 22, 2006 and by executive order no. 865 of July 5, 2007, and executive order no. 250 of March 15, 2007 on the grading system and other forms of assessment (the executive order on the grading scale).

2 The programme's purpose, competence profile, etc.

2.1 Objective
The purpose of the MSc Programme in Anthropology and People-Centred Business is:

a) to provide students with advanced knowledge of the anthropological field of study, an in-depth understanding of anthropological theory and methodology, and comprehensive practical experience in the gathering and analysis of empirical data

b) to train students to conduct complex anthropological surveys, which entail defining a problem, identifying relevant data, making methodological choices, continuously revising the academic focus and methods over the course of the survey, and presenting the empirical data in a clear and analytical summary

c) to train students to generate and analytically process comprehensive empirical material, including both qualitative and, to a lesser extent, quantitative data

d) to provide students with an in-depth understanding of market and business-related topics from an anthropological perspective, as well as a profound knowledge of central themes related to business, such as formal and informal organisation, personnel and management relations, marketing, production and distribution, users/consumers and usage/consumption.

e) practical experience with applying anthropological competences and insights to an international business context

f) to qualify students for jobs in the private business sector, public-sector administration, consultancy work, research and applied research – including development, co-ordination and communications work
g) to qualify students to continue with higher education, including a PhD programme.

Graduates are awarded the title cand.scient.anth or Master of Science (MSc) in Anthropology and People-Centred Business.

2.2 Competence profile

The MSc in Anthropology and People-Centred Business at the University of Copenhagen builds on and develops the knowledge, skills and competences acquired through BSc in Anthropology programmes or related study programmes.

Through highly qualified teaching and supervision, the MSc programme provides students with knowledge about anthropological theories, within the context of the history of anthropology and scientific theory. Further, it addresses the theories' potential practical applications in empirical research. In addition, the programme covers anthropological methodology, with particular focus on the ability to adopt critical and reflective positions on the epistemological, ethical and academic implications of methodological choices within a given field of study.

Anthropology and People-Centred Business is a business related programme that gives students a specialized training in applying anthropology on and for the business-world. The programme draws on the institute’s comprehensive and well-established research and education programmes in applied anthropology, known for its ability to combine an investigative and critical approach resulting in constructive output. The programme provides students with in-depth analytical and theoretical knowledge about those parts of the business world in which anthropological skills in particular are in demand, enabling graduates to contribute through a solid academic foundation with innovative anthropological insights of practical relevance for the business world. Graduates thus have advanced knowledge on central business-related factors and relations, including business relations in different countries and cultures. They will also acquire knowledge of conditions for production and sales, enabling them to contribute to creating new connections and markets.

The coursework is designed to ensure that students gain in-depth knowledge of anthropological project planning, with particular focus on anthropological fieldwork that will form the basis for his/her master's thesis. Particular emphasis is placed upon acquiring ethnographic knowledge about the specific area in which the fieldwork is to take place, selecting relevant methodology, and gaining theoretical insight related to the thesis.

In the course of the MSc programme, students acquire the knowledge required to apply anthropological methods; they acquire the skills to evaluate the suitability of methods in relation to a given project including its ethical considerations; they are able to independently plan and carry out a major anthropological research project, and to collate and analyse complex empirical material collected. Students gain the ability to relate critically to their methodological and theoretical choices and are able to critically evaluate the field-conditions that may influence data-generation. They are also able to adopt an open approach to the solution of a given problem, and can adapt formulations of the problem and develop new methods where appropriate.

Students also learn to structure and communicate their research related arguments in a professional and competitive manner.
The MSc programme endows students with comprehensive regional, methodological, theoretical and analytical competences. A Master of Anthropology is able to formulate field- and research questions, select relevant anthropological methods for the collation of data, conduct empirical research and select and incorporate relevant theory in the analysis of empirical material. They are able to structure the collected material and communicate their analytical results clearly and precisely. Having honed their ability to plan, conduct and communicate research, a Master of Anthropology is able to contribute to research, project and communications work dealing with the social and cultural aspect of human life. The MSc programme gives students the competences to interpret local, regional and global cultural practices. When faced with complex and unpredictable situations, a Master of Anthropology has the ability to analyse different parties' perspectives and the rationales behind their actions. These competences make it possible for graduates to shed new light on chronic or intractable problems, leading to new and more sustainable approaches within a given field.

2.3 Prescribed period of study and activity requirements

The MSc in Anthropology and People-Centred Business is prescribed to 120 ECTS, corresponding to two years of full-time study, according to the executive order on study programmes §19, section 1. The programme consists of a total of nine courses which are designed to inculcate a broad spectrum of academic qualifications within a defined anthropological subject.

According to the activity requirements for the programme, all students must pass a minimum of 60 ECTS per academic year. Students who do not comply with the activity requirements for a period of two consecutive academic years may have their registration withdrawn. Students therefore have to study full-time and cannot be registered as a student at the Institute for Anthropology for more than 2 years.

Before any registration is withdrawn, the student concerned will be offered guidance, for the purpose of devising an individual strategy for fulfilling these requirements. An exemption from this rule may be granted under special circumstances.

Students must also comply with any other general activity requirements laid down by the University of Copenhagen.

Students are similarly obliged to comply by University and Department rules regarding compulsory deadlines for the submission of theses, which are described in §21, section 6 and 7 of the executive order on study programmes, and §27, section 3 and 4 in the executive order on examinations.

(See also 5.2 Withdrawal of registration and 4.4.1 Approval of subject and deadline for submission for master’s thesis in this curriculum)

2.4 Admission requirements

Applicants to the MSc programme must have completed a bachelor degree in anthropology or its equivalent, in order to be considered for admission, according to the executive order on study programmes §9, section 1 and 2. The bachelor degree must be completed before the commencing the MSc programme. Every application will be individually assessed.

When assessing the bachelor’s degrees in anthropology the Admissions Board will require:
that the bachelor’s degree consists of a minimum of one and a half years (90 ECTS) of anthropology courses.

- that the bachelor’s degree includes introductory courses in anthropology, especially introduction to history of anthropological theory

- The applicant’s English skills. We recommend that all Non-native English speakers submit proof of good English skills, by sitting for an internationally approved IELTS test. The proof must be handed in with the application.

It is positive if the bachelor’s degree includes courses in methodology but this is not a demand.

If the Admissions Board at the Department of Anthropology deems it necessary, the student will be asked to supplement their bachelor’s degree with courses from the bachelor’s programme at the Department of Anthropology at KU.

Every year only 15 students will be admitted at the MSc Programme in Anthropology and People-Centred Business. When selecting these students the assessment committee will focus on academic achievements and the statement of purpose.

When applying for the MSc programme applicants must also hand in a statement of purpose describing their reasons for applying for admission as well as a preliminary project description for the applicant’s field work and master thesis.

3 THE CONTENT AND ACADEMIC PROFILE OF THE PROGRAMME

3.1 The overall content of the MSc programme
The MSc in Anthropology builds upon the knowledge and insight acquired by students on the BSc in Anthropology.
According to executive order on study programmes §21, the programme consists of core subjects reflecting the programme’s particular academic objective and design, corresponding to 110 ECTS (of which the master’s thesis constitutes 30 ECTS) and elective courses (subjects) corresponding to a total of 10 ECTS.

The programme's core subjects (courses)
- Subject element 1: Field Methods with Fieldwork Synopsis, 12.5 ECTS
- Subject element 2: Anthropology and People-Centred Business I, 7.5 ECTS
- Subject element 3: Field report, 30 ECTS
- Subject element 4: Anthropological analysis, 10 ECTS
- Subject element 5: Fieldwork seminar, 2.5 ECTS
- Subject element 6: Anthropology and People-Centred Business II, 7.5 ECTS
- Subject element 7: Contemporary anthropological theory, 10 ECTS
- Subject element 8: Master’s Thesis, 30 ECTS

The programme's elective subjects (courses) are:
- Subject element 9: Optional module course, 10 ECTS, according to the department’s varying course program.
3.2 Modules

According to the executive order on study programmes §6, section 2, the modular structure of the programme is designed to provide students with overall academic qualifications within a prescribed timetable, which is defined in terms of ECTS points. The programme culminates in one or more examinations, to be held at times stipulated in the curriculum. The curriculum is comprised of the following modules (courses):

<table>
<thead>
<tr>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field Methods with Fieldwork Synopsis</td>
<td>12,5 ECTS</td>
</tr>
<tr>
<td>Anthropology and People-Centred Business I</td>
<td>7,5 ECTS</td>
</tr>
<tr>
<td>Optional module course</td>
<td>10 ECTS</td>
</tr>
<tr>
<td>Field Report</td>
<td>30 ECTS</td>
</tr>
<tr>
<td>Anthropological Analysis</td>
<td>10 ECTS</td>
</tr>
<tr>
<td>Fieldwork Seminar</td>
<td>2,5 ECTS</td>
</tr>
<tr>
<td>Anthropology and People-Centred Business II</td>
<td>7,5 ECTS</td>
</tr>
<tr>
<td>Contemporary Anthropological Theory</td>
<td>10 ECTS</td>
</tr>
<tr>
<td>Master's Thesis</td>
<td>30 ECTS</td>
</tr>
</tbody>
</table>

3.3 Elective courses

During the first year of the programme, students must choose one optional module course, as a supplement to the otherwise prescribed curriculum. These courses are open to both Graduate and Bachelor students. Graduate students take the compulsory syllabus of 500 pages, as well as a further 200 pages of literature of their own choice.

3.4 Project oriented courses

Fieldwork or an internship is an integral part of the curriculum and takes place during the second semester of the MSc programme, according to the executive order on study programmes §24 and the guidelines detailed in the fieldwork synopsis. A report is submitted following the fieldwork or internship. See also 6.2.2 (in the course catalogue).

3.5 Description of each course in the MSc programme

For a detailed description of each of the MSc programme's courses, see section 6 of the Course Catalogue.
3.6 Study abroad
It is possible to study abroad as a student enrolled in the MSc programme. However, students must be aware that only courses corresponding to a maximum of 30 ECTS may be taken at a university abroad.

Credits for courses taken at universities abroad are only transferable if the content of the course in question is consistent with a corresponding course from the MSc programme, according to §72, section 1 of the executive order on study programmes.

All applications for pre-approval and final credit transfers for courses taken at other universities or departments are evaluated by the Credit Transfer and Exemption Committee, which is a sub-committee of the Board of Studies for the Department of Anthropology.

See 5.5. for further details about credit transfers for previously passed courses, or refer to the Student Handbook for study abroad options.

3.7 Alternative academic programme
The courses must be completed in the order predetermined in the curriculum (see section 6 in the Course Catalogue). Students who wish to change the order, in which they take courses, must seek an exemption from the Credit Transfer and Exemption Committee, a sub-committee of the Board of Studies.

4. EXAMINATIONS
The objective of the examination is to assess whether, and to what extent, the students’ capabilities comply with the objectives, competencies and academic requirements stipulated in the executive order on study programmes, curriculum, and in accordance with the executive order on examinations §2.

4.1 General Information about Exams

4.1.1 Registration and Withdrawal
Students are automatically registered for the appropriate examination when they register for a course. Initial course registration counts as the first examination attempt, unless the registration is withdrawn on time or the student cannot complete the examination due to sickness, according to the executive order on examinations §27, section 1–4. Deadlines for withdrawal of registration are set by the Institute of Anthropology and will normally be announced when the student registers.

4.1.2 Re-examination
Students who do not pass an examination or who fail to attend due to illness, will be offered and have the right to a re-examination, according to the rules in §18, section 1 of the executive order on examinations.

Re-examinations may be administered differently from the ordinary examination. This is,
however, not the case for the master's thesis, cf. §18, section 4 of the executive order on examinations.

Students who are unable to take part in an examination due to illness must inform the student administration before the ordinary examination takes place. As soon as possible, preferably before the ordinary examination, they must submit documentation of the illness, provided by a medical doctor, which must be submitted to the Department of Anthropology. Upon recovery from the illness, the re-examination date will be set according to the relevant rules. Should the student become ill during the examination, documentation of the illness must be submitted as soon as the student is able to provide the above stipulated documentation.

4.1.3 Rules for re-examinations for the particular examinations
For the rules governing re-examination for each course/subject, see section 6 of the Curriculum (Course Catalogue).

4.1.4 Academic assessment
An examination has been successfully completed when the assessment “Pass”, “Approved” or the grade 02 or higher is awarded. Examinations that have been passed cannot be re-taken again, according to the executive order on examinations §13.

Examinations take place at the conclusion of each course or during the course. See section 6 of the Curriculum (Course Catalogue) for detailed descriptions of the individual courses and which type of examination and grading, apply in each instance.

Examinations are assessed either internally or externally. Field Methods with Fieldwork Synopsis, Field Report, Anthropological Analysis, Anthropology and People-Centred Business I and II, Fieldwork Seminar and the optional module course are internally assessed. Contemporary Anthropological Theory and the Master's Thesis are externally assessed. Internal examinations are assessed either by the examiner alone, or by the examiner and an assessor appointed from among the Department's academic staff. External examinations are assessed by an internal examiner and one or more external examiners appointed by the Ministry of Science, Technology and Innovation, according to the executive order on examinations §6.

4.1.5 The examination language
Examinations are taken in English.

If the student choose to take courses in another language than English (for instance an optional module course in Danish), then the examination will be in this language or – if possible, and by agreement with the teacher – in English.

4.1.6 Examination attempts
Students are allotted a maximum of three attempts to pass an examination, according to the executive order on examinations §26, section 1. In special circumstances, the Board of Studies may grant exemptions and allow fourth and fifth attempts, provided unusual conditions warrant such a decision, according to the executive order on examinations §26, section 1. The Dean can grant further exemptions in exceptional circumstances, according to the executive order on examinations §26, section 5.
Students wishing to register for the same examination for a fourth or fifth time must submit an application to the Board of Studies prior to the course registration period for the semester in question.

4.1.7 Special examination conditions
The University can arrange for special examination conditions for students with physical or mental disabilities. These extraordinary examination conditions must not however, depreciate examination standards, according to the executive order on examinations §32.

4.2 Oral Examinations

The oral examinations take form as a discussion between the student and the internal and external examiners. During the MSc Programme in Anthropology and People-Centred Business, oral examinations are only held in connection with the master thesis’ oral defence. A description of the examination and further information about its specific requirements can be found in the 6.3.3 (Course Catalogue).

Oral examinations are always open to the public.

Oral examinations are to be taken individually. If a project or paper has been produced by several students as a joint endeavour and is to be defended orally, only the student currently being examined may be present in the room, not his or her co-authors. Read more about written group exams in 4.3.1.

4.2.1 Audio Recording of Oral Examinations
Students are entitled to make audio recordings of their own oral examinations, according to the executive order on examinations, §21, in accordance with the following guidelines:
- Students must procure the necessary equipment and make the audio recording themselves.
- The recording must not disturb or extend the examination.
- The internal and external examiners must note the exact starting and finishing time of the examination (in minutes).
- If a student wishes an audio recording to be taken into account as part of their examination appeal, then the recording or a copy of it must be submitted.
- Regarding oral examination appeals, the audio recording of an oral examination is considered a piece of evidence, just as a written paper forms the basis for appeals for written examinations. The University will decide whether the audio recording can be used as evidence in an appeal. A recording cannot be used as part of an appeal if it has been edited.

4.3 Written assignments

The course descriptions outline the specific examination type used for each course. For more detailed information, see section 6 (Course Catalogue).
4.3.1 Individual and group examination

Written papers can be undertaken either individually or in groups with other students. This paragraph explains the rules of group examinations.

Joint written work is permitted providing the contributions made by individual members of the group can be clearly identified by the examiners and individual assessments can be made on the background of these contributions. For group examinations, a separate and individual grade is therefore given to each student.

Furthermore, every student’s contribution must be clearly marked in the paper for instance in the table of contents or in an appendix. The introduction and conclusion, as well as any sub-conclusions and/or summaries, may be written collectively. A maximum of 20% of the assignment must consist of collective parts - the rest must be divided between the individual group members.

When a paper’s sections are divided up between the group members, each individual section must make sense on its own so it can be assessed separately by the examiner. It is not possible to write the group’s names on, e.g. every fourth section or every fourth sentence. When dividing up the paper’s section please notice that each individual contribution will be evaluated in regards to how well it fulfils the description of aims for the particular examination. The description of aims for each examination can be found in section 6 (the course catalogue).

If individual authorship within a group paper is not clearly ascertainable, the assignment will be rejected by the examiners. As a result, the whole group will have to submit a new assignment. Each submission of the paper counts as one examination attempt.

4.3.2 Form and Language Requirements

Specific rules are prescribed for the length of the assignments in different examinations. These are outlined in section 6 of the Curriculum (Course Catalogue). The length is calculated by the number of keystrokes, including spaces, but excludes the cover page, table of contents, notes and bibliography. The number of keystrokes in an assignment must be stated on the cover page. Deviation by more than +/- 10%, from the stipulated number of keystrokes will be taken into account when assessing the assignment. If the deviation is greater than +/- 20%, the assignment will be automatically rejected.

Footnotes are not included when counting the keystrokes of an assignment, but the number and relevance of the footnotes will be included in the assessment.

Specific details regarding the language and form requirements for assignments for each course are outlined in section 6 of the Curriculum (Course Catalogue).

Central to the assessment of written assignments are:
- clear use of language
- consistent, relevant and precise use of concepts
- correct use of bibliography, footnotes, citations and text formatting (see below)
- correct spelling and punctuation, according to the executive order on examinations, §11, section 1 and 3.

If other people's or the student's own written work is cited in any way in the assignment, this
must be made immediately clear by enclosing quotes in quotation marks and by citing the source in immediate succession to the quote or citation. Read more in 4.6

The Board of Studies has drawn up guidelines for written work, including rules for citation, that cover all assignments submitted to the Department of Anthropology. These guidelines can be found in the Student Handbook and are also published on the Department’s website.

### 4.4 The Master's Thesis

The Master's Thesis is the final element in the programme. However, in special cases, students can apply to the Board of Studies for an exemption from this rule, according to the executive order on study programmes, §21, section 5 and §74, section 1.

Writing and spelling skills is a part of the overall assessment of the thesis, although the academic content will be weighted most heavily, according to the executive order on examinations, §11, section 1. The Board of Studies has the authority to grant exemptions from this regulation for students who are able to document a relevant and specific impairment.

The thesis must include a summary in English. The summary is included in the overall assessment of the thesis.

*See 4.4.1 and 6.3.3 of the Course Catalogue for more in-depth descriptions of the requirements for the Master's Thesis, including information regarding subject approval, submission deadlines, etc.*

#### 4.4.1 Topic Approval and Submission Deadlines for the Master's Thesis

The head of studies must approve the student's choice of topic for the master's thesis and set a deadline for its submission, according to the executive order on study programmes, §21, section 5–6.

The thesis topic will be approved and the submission deadline specified in the thesis contract, which is drawn up by the student under the guidance of their thesis supervisor at the end of the MSc programme's third semester. The thesis contract must be submitted the 1Th of January. The thesis contract must be accompanied by a thesis synopsis or abstract, which provides information about the thesis topic, method and contents of the thesis, research problem statement as well as a time schedule for finishing the thesis. The head of studies must approve this synopsis and the time schedule. Upon receipt of this approval, the student has six months in which to complete his or her thesis. If the thesis contract is not approved the student have to submit a revised thesis contract at latest a week after receiving feedback.

Failure to submit the thesis by the deadline stipulated in the above described contract, will count as an examination attempt. The student may then have a second attempt, for which a new thesis contract with a new research problem statement must be drafted within the previously stipulated thesis topic. The new thesis contract must be submitted, at the latest, fourteen days after the original thesis submission deadline. If the deadline is surpassed, the additional time the student uses to rewrite the thesis contract will be subtracted from the bellow mentioned three months. Once the new thesis contract is approved, a new submission deadline is assigned, which will be
three months after the approval of the thesis contract. If the student does not deliver the thesis within this deadline, a third attempt may be granted, according to the executive order on examinations, according to the same rules that stipulated the second attempt. Once a deadline has been set for submission, students cannot withdraw, according to the executive order on examinations and later amendments, §27, section 3. Exemptions from the deadline for submissions may be granted in special circumstances by the Board of Studies. If the student uses his or hers second or third attempt at the thesis, this will be seen as an exemption for the activity requirements. Details regarding these regulations may be found in the student handbook.

For further information about the supervisor agreement, annulment, change of supervisor, etc., please refer to the general guidelines in the agreement between supervisor and student, which are enclosed along with the supervisor agreement.

4.5 Examinations for each course
For a description of examination forms for each course, see section 6 of the Curriculum (Course Catalogue). Consult the Student Handbook for in-depth guidelines for the different examinations.

4.6 Plagiarism and Cheating at examinations
Cases of cheating at examinations and plagiarism are dealt with severely and according to the rules for disciplinary measures for students at the University of Copenhagen.

Cheating at examinations includes forgery, plagiarism, nondisclosure (e.g. failing to reveal sources) or any other deception on the part of the student. Aiding fellow students in cheating at examinations is seen as cheating behaviour and will be disciplined accordingly. Attempts at cheating at examination are dealt with in the same way as actual cheating at examination.

The Department of Anthropology stipulates that when quoting from or using your own previous written works, the source must be cited according to standard bibliographic rules. Failure to do so will be construed as cheating at examinations and will be dealt with according to the rules stipulated above. (For details of bibliographic guidelines at the Department of Anthropology, see the Student Handbook.) Use of your own previous written work must be limited

Cases of cheating at examinations will be investigated by the head of studies, who is required to report all such cases to the Dean. Students must sign an affidavit when submitting written work, in order to ensure that all students have understood and accepted the department's rules regarding cheating at examinations.

The Dean has the authority to dismiss charges of student cheating at examinations, issue a warning to the student or submit the case to the rector/headmaster. The Dean has the authority to report cases of cheating at examinations to the police. The rector/headmaster has the authority to dismiss charges of cheating at examinations, issue a warning to the student, to exclude the student from the examination, to suspend the student from the University for a specified period, or expel the student from the University. The rector/headmaster is also empowered to report the matter to the police.

The Dean's decision can be appealed to the rector/headmaster. The appeal deadline is four weeks. The Rector's decisions on legal matters can be appealed through the Danish University and
4.7 Examination appeals

Students wishing to appeal examinations results or other forms of assessment must submit their case to the Faculty of Social Sciences Secretariat personally. The appeal must be in writing and be substantiated according to the guidelines stipulated in the executive order on examinations, §37. It must be submitted, at the latest, two weeks after the assessment has been announced, according to the executive order on examinations, §38.

4.7.1 Appeals based on examination basis (legal questions)

If the appeal is based on legal questions, the University makes the decision. The University has the following options:
- Annul the examination and offer a re-examination
- Arrange for a new assessment
- Offer a re-examination
- Reject the appeal.

The University can decide that new assessors should be appointed for the new assessment or re-examination, according to the executive order on examinations, §39. The University’s decision can be appealed to the Rector/headmaster. The Rector's decision can be appealed to the Danish University and Property Agency (part of the Danish Ministry of Science, Technology and Innovation), according to the executive order on examinations, §57.

4.7.2 Appeals based on assessment (grades)

If the appeal concerns the academic content upon which the examination is based (e.g. the exam question, assignments or similar) and its relation to the syllabus, examination procedure or assessment, then the appeal will be passed to the original assessors, who are responsible for the re-assessment, according to the executive order on examinations, §40.

In accordance with the executive order on examinations, §40, the assessors have the authority to:
- formulate a new assessment
- offer a re-examination, or
- reject the appeal.

An appeal cannot result in a lower grade assessment than the original, according to the executive order on examinations, §43.

The student can appeal the assessors' decision to the Board of Appeals. In this case, the student submits their appeal to the Faculty of Social Sciences Secretariat. Appeals must be submitted in writing, and the reasons for the appeal must be specified. Appeals must be submitted within two weeks of the student being informed of the decision by the assessors, according to the executive order on examinations, §44 and §45.

The Board of Appeals can, according to the executive order on examinations, §48:
- improve the grade (i.e. change Fail to Pass or Not Approved to Approved)
- call for a new assessment by new assessors
- offer a re-examination with new assessors, or
- reject the appeal.

The Board of Appeals' decision cannot be taken to any other administrative authority, according to the executive order on examinations, §49. The appeal cannot result in a lower grade than the one given by the original assessors, according to §40, §43 and §52 of the executive order on examinations.

Appeals regarding assessment decisions (according to the executive order on examinations, §40) or by the Board of Appeals (according to the executive order on examinations, §48) may be submitted to the Dean, if the appeal is based on legal issues. The appeal must be submitted to the Faculty of Social Sciences Secretariat, at most, two weeks after the original assessment has been awarded to the student. The Dean's decision can be appealed to the headmaster/rector. The headmaster/rector's decision can be appealed to the Danish University and Property Agency (part of the Danish Ministry of Science, Technology and Innovation), according to the executive order on examinations, §55.

5 MISCELLANEOUS REGULATIONS

5.1 Enrollment

After matriculation, students are enrolled at the relevant academic level of the master's programme, according to §33 in the executive order on admission.

Students cannot be enrolled in more than one full-time programme at a time, according to §34, section 1 in the executive order on admission. These rules do not apply to students, including visiting students, enrolled in merit or exchange courses, where there is a standing agreement that credits earned at the Department for Anthropology will be transferred to the student’s full time academic programme at another Department or University or vice versa.

It is not possible for students to enroll in a master's programme before being awarded a relevant bachelor's degree, or its equivalent. Applications for an exception to this rule will be considered on an individual basis by Faculty of Social Science.

In unusual circumstances, according to §32, section 2 in the executive order on admission, the Dean may grant exemptions from the double enrolment rule. Extending the duration of enrolment, study trips abroad and lack of SU (student maintenance grant or loan) are not considered unusual conditions in this context. Applications for exemption must be in written form and submitted to the Faculty of Social Science Secretariat.

5.2 Withdrawal of enrollment

Enrollment is terminated according to the executive order on admission, §33:
- when students have completed the programme, according to the executive order on admission, §33, section 1.1
- when students have failed to comply with the department's study-activity requirements, or any activity requirements centrally determined by the University of Copenhagen. (For
further information, see point 2.3. See the Student Handbook for a more in-depth
definition of the activity requirements.)
- when students have exhausted their allotted examination attempts, according to the
  executive order on examinations §26
- when students are precluded from finishing the programme due to University
  requirements
- when students withdraw from the programme
- when students are permanently expelled from the University, according to the University
  Act, 14 (6).

Re-enrollment is possible under certain circumstances.

Students who are re-enrolled/enrolled on a new programme, cannot retake already passed
examinations, unless they are outdated as a result of rules for the programme, according to the
executive order on admission §34, section 6. If the student applies for re-enrolment after 5 years,
the Board of studies must estimate if the student's courses are outdated.

5.3 Leave

Students are entitled to take a leave of absence from the programme according to rules set by the
University, and to the executive order on admission §38, section 1. During a leave of absence,
students may not be enrolled in courses within the programme in question. Students cannot take
examinations of any form within the programme during the semester or corresponding period
during which they have taken a leave of absence, according to the executive order on admission
§38, section 2. During the leave of absence, students cannot be elected to or be a member of the
University's board, the Board of Studies or the Academic Council, according to the executive order
on admission §38, section 3.

A leave of absence can be interrupted. However, as previously mentioned, students cannot
participate in examinations during a semester in which they have taken a leave of absence.

Students are not entitled to a leave of absence before they have completed and passed
examinations corresponding to 30 ECTS within the master’s programme, according to the
executive order on admission §39, section 1. Students are not allowed to take a leave of absence
during the period in which the thesis contract is valid.

Please note that the Institute of Anthropology cannot guarantee a place in the MSc in
Anthropology and People Centred Business when the student returns from a leave of absence.
Should the student wish to do so, he or she will be offered the opportunity to finish his or her
studies through the MSc in Anthropology programme.

Students must apply to the Faculty of Social Science for any leave of absence taken on the
background of childbirth, adoption or being drafted for national service, according to the executive
order on admission §39, section 2. Students who are bound by a contract with the Danish Defence
Forces, and who thereby must make themselves available for service to the UN, or similar, fall
under the jurisdiction of the Act Governing Armed Forces Personnel, the Home Guard Act, the
Student Maintenance Grant Act and the National Service Act, etc., as per the executive order on
admission §39, section 3.

The Faculty of Social Science may grant exemptions from some of the limitations to the
opportunities for leave of absence in the event of extraordinary circumstances, according to the
5.3.1 Maternity Leave
When applying for maternity leave students can choose to apply for an official leave of absence (see 5.3). The student can instead inform the Department of Anthropology of the maternity leave (primarily for Danish students receiving SU). Both ways of maternity leave will give the student an exemption from activity requirements (see 2.3). Maternity Leave must always be documented. Contact the student advisors for more information on maternity leave.

5.4 Changing study programme and transfers
Regarding changing study programme and transfers, please refer to the executive order on admission, §40 and §41.

5.5 Credit
Courses passed from the same social-science programme on the same level in Denmark or abroad can replace elements of the programme for the MSc in Anthropology and People-Centred Business. In each individual case, the Board of Studies assesses which programme elements from Danish and overseas programmes can replace courses in the MSc in Anthropology and People-Centred Business curriculum. This decision is based on an academic evaluation of the course in question by the Board of Studies, according to the executive order on study programmes, §72, section 3.

A maximum of credits corresponding to 30 ECTS may be transferred to the MSc in Anthropology at the University of Copenhagen from another programme or university.

Credits cannot be transferred for the master's thesis unless the thesis was written for a programme with the same objectives as the MSc in Anthropology and People-Centred Business, according to the executive order on study programmes, §72, section 2. In each individual case, the Board of Studies will conduct an academic evaluation to determine whether the thesis corresponds to a thesis from the MSc in Anthropology and People-Centred Business. Decisions on rejected credit transfers can be appealed to the Credit Appeals Board, read more in 5.7.1

5.6 Exemption
Under special circumstances, the Board of Studies may grant exemptions from the rules in this curriculum, which are set by the University alone. Applications for exemptions must be submitted to the Exemptions and Credits Committee in the Department of Anthropology.

5.7 Appeals procedure

5.7.1 Appeals concerning decisions reached by the Board of Studies and the Dean
The Board of Studies’ decision on students’ legal issues applications can be appealed to the Dean. The Dean's decisions on legal issues can be appealed to the headmaster/rector. Internal appeals procedures must be exhausted before appeals can be submitted to the Danish University and
Property Agency (part of the Danish Ministry of Science, Technology and Innovation).

Decisions on rejected credit transfers can be appealed to the Credit Appeals Board, cf. order no. 102 of 20 February 2008, on the appeals board for decisions on credits in university programmes (the executive order on credit transfer board). However, appeals about rejections of final credit for programme elements taken abroad are not dealt with by the credit appeals board, but are directed to the Qualifications Board. For questions about the possibilities for appeals please contact the student advisors.

5.7.2 Appeals to the Ministry
Legal questions regarding the University’s decisions on issues in relation to a student’s studies can be taken to the Danish University and Property Agency (part of the Danish Ministry of Science, Technology and Innovation) according to its own rules, cf. the University Act, 34. The rules are laid down in the executive order on study programmes, §76, the executive order on admission, §45, and the executive order on examinations, §57.

5.8 Master's Diploma
The Social Sciences Faculty issues diplomas for completed master's programmes, according to the executive order on examinations, §34. The diploma stipulates the result of the assessments in the individual examinations, including the master's thesis and examinations for which credits have been transferred, the number of ECTS to which the examinations correspond, the average grade, the examination language (if it was taken in a foreign language), the title the programme confers in Danish and in English, and a Profile of Competences.

The diploma is written in Danish and English.

In addition to the examination transcript, the University also issues a Diploma Supplement in English, which describes the academic focus, content, level and objectives of the programme. It also provides information about the University and about the position of the University and the programme within the Danish education system.

Students who leave a programme without completing it may request that the University issue documentation for the successfully completed parts of the programme and the number of ECTS achieved.

*For further details, see the executive order on examinations, §34.*

If the Board of Studies approves the transfer of credits for a course completed at a Danish or foreign institution of higher education, the assessment is transferred as Passed/Approved. If the course in question has been assessed according to the 7-point scale at both institutions, the assessment is transferred with grades. The institutions involved can agree otherwise, according to the executive order on examinations, §35.
6 COURSE CATALOGUE

6.1 Graphic overview of the MSc in Anthropology and People-Centred Business

<table>
<thead>
<tr>
<th>THE AUTUMN SEMESTER</th>
<th>THE SPRING SEMESTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contemporary Anthropological Theory</td>
<td>Fieldwork with Fieldreport 30 ECTS</td>
</tr>
<tr>
<td>10 ECTS</td>
<td></td>
</tr>
<tr>
<td>Field methods with fieldwork synopsis</td>
<td></td>
</tr>
<tr>
<td>12.5 ECTS</td>
<td></td>
</tr>
<tr>
<td>Anthropology and People-Centred Business I</td>
<td></td>
</tr>
<tr>
<td>7.5 ECTS</td>
<td></td>
</tr>
<tr>
<td>Anthropological Analysis</td>
<td>Optional module course 10 ECTS</td>
</tr>
<tr>
<td>10 ECTS</td>
<td></td>
</tr>
<tr>
<td>Fieldwork Seminar</td>
<td>Thesis seminar</td>
</tr>
<tr>
<td>2.5 ECTS</td>
<td>10 ECTS</td>
</tr>
<tr>
<td>Anthropology and People-Centred Business II</td>
<td>Master Thesis 30 ECTS</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Besides the above shown courses the MSc programme also consists of two employers’ seminars.*
6.2 COURSE CATALOGUE: THE FIRST YEAR OF THE MASTER'S PROGRAMME

The first year of the MSc Programme in Anthropology is comprised of the following courses:
6.2.1 Field Methods with Fieldwork Synopsis
6.2.2 Contemporary Anthropological Theory
6.2.3 Anthropology and People-Centred Business I
6.2.4 Employers Seminar I
6.2.5 Field Report

Each course is described in greater detail on the following pages.

6.2.1 Field Methods with Fieldwork Synopsis

*Description and purpose:*

The purpose of the course is to equip students with the skills to plan and execute an ethnographic field study of considerable duration.

The course consists of an introduction and the main course.

*The introduction* consists of a short introduction to anthropological project design. At the end of the introductory programme, the students submit a proposal for a fieldwork location and theme. The proposal must be approved by the teacher and by the coordinator of the MSc before the student can continue to the main course. In approving the fieldwork proposal, the coordinator of the MSc will amongst others focus on whether the project is relevant to the field of the Anthropology and People-Centred Business.

*The main course* introduces students to advanced anthropological methodology, critical reflections and ethical considerations relevant to their field of study. Students will write a synopsis demonstrating that the planned fieldwork is feasible, well-planned and thorough attention has been given to its analytical, methodological and ethical aspects. If an internship is planned, the student must demonstrate how this form of fieldwork can be used for data generation.

Two working papers, which form the basis for the final synopsis, are submitted for feedback from the course lecturer and student peers. An academic supervisor is allotted to each student.

*Description of aims:*

In order to complete the course, the students must write an academic synopsis, demonstrating clear language and argumentation. The synopsis should exhibit that the student is capable of:

- planning anthropological fieldwork of considerable duration, based on a research problem statement developed by the student
- choosing relevant regional and thematic literature
- outlining the proposed research problem statement in relation to local, social and historical conditions
- evaluating the relevance of different anthropological methods in relation to the research problem
- incorporating considerations regarding relevant methods and possible analytical perspectives
- evaluating the feasibility of the project
- reflecting on the ethical aspects of the project.

Students must also fulfil the Department of Anthropology’s form and language requirements (see 4.3.2 and the Student Handbook for more about form and language requirements).

Contents of the synopsis:

The following should be present in a synopsis:

- a research problem statement and a short justification of the fieldwork's relevance and perspective
- a few (2-5) research questions, developed from the research problem statement
- an account of and justification for the analytical framework
- a presentation of the fieldwork/internship location’s specific geographic and socio-cultural aspects
- a description and justification of the choice of methods to be utilised in the proposed research project. The choice of methods must be relevant to theoretical deliberations pertaining to the chosen empirical field, including considerations of how and what kind of field data can be gathered. Further, methodology must be specifically discussed in relation to the research questions chosen and to the timetable set for proposed fieldwork.
- an account of the ethical considerations relevant to the proposed research project
- a timetable for the fieldwork and a budget (these may be enclosed in an appendix).

Formalities:

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>Lectures, student participation, practical exercises</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>14 weeks</td>
</tr>
<tr>
<td>Number of hours in class</td>
<td>The introductory programme (2 weeks): 8 hours per week</td>
</tr>
<tr>
<td></td>
<td>The main programme (12 weeks): 4 hours per week, with varying intensity over the course of the 12-week period. A one-day workshop will also be held. In addition, there will be three hours of individual supervision. For group work, the number of hours increases by one hour per extra group member.</td>
</tr>
<tr>
<td>Alternatives</td>
<td>Cannot be taken by external students. Cannot be taken as self-study course. Is not offered as WBL.</td>
</tr>
<tr>
<td>Syllabus</td>
<td>The introductory programme: approx. 100 pages</td>
</tr>
<tr>
<td></td>
<td>The main programme: approx. 700 pages</td>
</tr>
</tbody>
</table>
| Examination | The introductory programme: Students will submit a short description of the field of study, in which the master's programme's fieldwork/internship is outlined both thematically and empirically. The project must be relevant to the Anthropology of Business. A time schedule/programme for the project the current semester should be enclosed with the description. The description is submitted individually, unless students plan to carry out the fieldwork as a group.

The main programme (synopsis): Students submit a synopsis. See the contents listed above for the synopsis. Writing the Synopsis accompanies and is closely linked to the field methods course. In order to be eligible for participating in the Synopsis exam the students must have passed the introductory programme, submitting two synopsis drafts to the teacher and participating in the synopsis workshop (giving feedback to fellow students).

The synopsis is submitted individually unless students plan to carry out the fieldwork as a group. Read more about the rules for group examinations in 4.3.1. |
| Grading | The introductory programme: Approved/Not Approved
Synopsis: The 7-point scale |
| Credits | 12.5 ECTS |
| Length | The introductory programme: 2,000 keystrokes for both individual and group papers.
Synopsis: 20,000 keystrokes for individual papers. For group papers, 20,000 keystrokes and an additional 5,000 keystrokes per extra group member. |
| Assessment | The introductory programme: Internal (teacher)
Synopsis: Internal (lecturer and synopsis supervisor) |
| Submission | The introductory programme: Will be decided by the teacher
Synopsis: January/June |
| Response | The introductory programme: At the latest, 14 days after submission of the examination
Synopsis: Before the end of January/June |
| Re-examination | 1<sup>st</sup> Re-examination
The introductory programme: A new assignment is submitted within one week of receiving feedback.
Synopsis: A new Synopsis with a new problem statement is submitted within two weeks of receiving the assessment.

2<sup>nd</sup> Re-examination
The introductory programme: A new assignment is submitted within one week of receiving feedback.
Synopsis: A new Synopsis with a new problem statement is submitted within two weeks of receiving the assessment. |

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### 6.2.2 Contemporary Anthropological Theory

**Description and purpose:**

Contemporary Anthropological Theory presents recent theoretical approaches in anthropology, with a particular focus on more general and fundamental questions. The course aims to provide students with a comprehensive knowledge regarding the development of contemporary anthropological theories. Distinct theories will be discussed in relation to the historical developments as well as the theory of science in anthropological theory.

**Description of aims:**
In order to complete the course, the students must write an academic essay, based on a course relevant theme, demonstrating clear language and argumentation. The essay should exhibit that the student is capable of:

- discuss selected contemporary theoretical approaches within anthropology and in relation to the chosen problem statement.
- discuss selected theories from the perspective of the history of anthropological theory and History of Ideas/ theory of science.
- evaluate arguments for and against selected theoretical positions.

Students must also fulfil the Department of Anthropology's form and language requirements (see 4.3.2 and the Student Handbook for more about form and language requirements).

**Formalities:**

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>Lectures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Duration</strong></td>
<td>14 weeks</td>
</tr>
<tr>
<td><strong>Number of hours in class</strong></td>
<td>2 hours a week</td>
</tr>
<tr>
<td><strong>Alternatives</strong></td>
<td>Available to external students who has passed introductory courses in anthropology. Cannot be taken as a self-study course. Is not offered as WBL.</td>
</tr>
<tr>
<td><strong>Syllabus</strong></td>
<td>Approx. 700 pages</td>
</tr>
<tr>
<td><strong>Examination</strong></td>
<td>Essay: Students discuss one or more directions in contemporary anthropological theory, based on theoretical perspectives presented on the course. The discussion can be linked to the field within which students plan to conduct their fieldwork/internship. The essay can be written individually or in groups of max. 4 people. Read more about the rules for group examinations in 4.3.1</td>
</tr>
<tr>
<td><strong>Grading</strong></td>
<td>The 7-point scale</td>
</tr>
<tr>
<td><strong>Credits</strong></td>
<td>10 ECTS</td>
</tr>
<tr>
<td><strong>Length</strong></td>
<td>25,000 keystrokes for an individual essay. For group essays, 5,000 keystrokes per extra group member.</td>
</tr>
<tr>
<td><strong>Assessment</strong></td>
<td>External (lecturer and external examiner)</td>
</tr>
<tr>
<td><strong>Submission</strong></td>
<td>January</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>Before the end of January</td>
</tr>
</tbody>
</table>
| **Re-examination** | 1st Re-examination
A new essay with a revised problem statement is submitted within two weeks of receiving the assessment.
2nd Re-examination
A new essay with a revised problem statement is submitted within two weeks of receiving the assessment. |
6.2.3 Anthropology and People-Centred Business I: Themes and Tools

**Description and purpose:**
The objective of this course is to introduce students to Anthropology and People-Centred Business, and to confer basic and qualified knowledge about central anthropological issues, debates and perspectives (i.e. methodological, analytical, and theoretical) within relevant business-centred themes. The course aims to enable students to identify and argue in favour of a topical and relevant business-centred field of research that will form the basis for subsequent fieldwork in the eighth semester.

The course provides an introduction to the history of anthropological perspectives on the business community, and also addresses current issues in this area. The focus is on business themes that are suitable for anthropological exploration, e.g. creativity, innovation and design; organisation and management; marketing, advertising and branding; users/consumers and usage/consumption, etc. The course explores and discusses how different aspects of business life can be understood and studied anthropologically, and how this can help to challenge and develop the fields of both anthropology and business.

**Description of aims:**
In order to complete the course, the students must write an academic essay, demonstrating clear language and argumentation. The essay should exhibit that the student is capable of:

- identifying and pin-pointing contemporary business-centred themes for anthropological exploration, and discussing their relevance
- identifying an independent anthropological problem statement drawing on basic knowledge of Anthropology and People-Centred Business
- applying central analytical concepts and theoretical approaches presented during the course on empirical data as part of a convincing academic argument.

Students must also fulfil the Department of Anthropology's form and language requirements (see 4.3.2 and the Student Handbook for more about form and language requirements).

**Formalities:**

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>Lectures, student participation, practical exercises</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>5 weeks</td>
</tr>
<tr>
<td>Number of hours in class</td>
<td>6 hours a week in 4 weeks, 4 hours a week in 1 week</td>
</tr>
<tr>
<td>Alternatives</td>
<td>Cannot be taken by external students. Cannot be taken as a self-study course. Is not offered as WBL.</td>
</tr>
<tr>
<td>Syllabus</td>
<td>Approx. 700 pages obligatory literature + 200 pages of literature chosen by the students. Literature chosen by the students must be related to the course theme and must be approved by the teacher.</td>
</tr>
<tr>
<td>Examination</td>
<td>There is compulsory attendance for the course. The student must attend a minimum of 75% of the classes in order to be eligible to take the course examination. Each week a written assignment must be submitted. The theme, form and length of the assignment will be set by the teacher.</td>
</tr>
</tbody>
</table>
All assignments must be passed in order to participate in the course’s final exam.

The course examination is an essay. The topic of the essay will focus on a theme relevant to the course’s subject matter and must be approved by the lecturer. The essay must include literature from the course syllabus. The essay can be written individually or in groups of max. two students. Read more about the rules for group examinations in 4.3.1.

<table>
<thead>
<tr>
<th>Grading</th>
<th>The 7-point scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credits</td>
<td>7,5 ECTS</td>
</tr>
<tr>
<td>Length</td>
<td>25,000 keystrokes for an individual essay. For group essays, 25,000 keystrokes and an additional 10,000 keystrokes per extra group member. Read more about the rules for group examinations in 4.3.1.</td>
</tr>
<tr>
<td>Assessment</td>
<td>Internal (lecturer and assesser)</td>
</tr>
<tr>
<td>Submission</td>
<td>A deadline will be published each semester</td>
</tr>
<tr>
<td>Response</td>
<td>By the lecturer at the latest, 14 days after submission of the examination</td>
</tr>
<tr>
<td>Re-examination</td>
<td>1st and 2nd Re-examination: A rewritten assignment with a new problem statement is submitted at the latest one week after receiving the assessment.</td>
</tr>
</tbody>
</table>

6.2.4 Employers Seminar I: Market Understanding

Description and purpose:
The Market Understanding Seminar serves two purposes:
- to provide students with a sense of the organizational and structural framework that underlie business and, to some extent, public-sector organizations.
- To facilitate contact between students and representatives from the business sector.

The programme starts with an employer seminar which aims to help students choose their field of specialisation, specifically with focus on their master’s thesis. The seminar also presents an opportunity to forge contacts with fellow students and representatives from the Danish and international business sector. The latter will be crucial for planning field work in the second semester.

The seminar lasts two days and is based on actual business sector case studies. It aims to facilitate meetings between students and business stakeholders, to discuss subjects of mutual interest, and to develop partnerships and projects for the subsequent fieldwork. The participants are researchers/lecturers responsible for co-ordinating courses; staff and company executives from external partners in Denmark and abroad; externally affiliated international researchers; applied anthropologists working in a business community; and representatives of public-sector organisations. Communicating an understanding of the organisational and structural frameworks that underlie business and, to some extent, public-sector organisations will be the focus of this seminar. The seminar not only covers those sectors in which anthropologists are already well established – e.g. organisation, HR, product development and marketing – but also enhances the students' appreciation of business-anthropology's potential by addressing cross-disciplinary questions about the relationships between civil society, the state and the business sector.
6.2.5 Fieldwork with field report

Description and purpose:
The MSc programme in Anthropology and People Centred Business culminates in the fieldwork project which will be the basis of the master’s thesis. The fieldwork project is planned and carried out independently by students according to the guidelines specified in the fieldwork synopsis. Fieldwork can take place in all types of socio-cultural contexts but must be relevant to the Anthropology of Business. Students can freely choose the location and specific theme for their fieldwork but their choice must be approved by one of the teachers responsible for Anthropology and People-Centred Business I; apart from this their choice is only limited by research-ethical and safety conditions.

The Fieldwork project can be executed individually or in small groups. It can be a research project or take the form of an internship. The fieldwork must last between 16 and 18 weeks, and within this period, two field reports must be submitted. The Board of Studies sets a date in each semester for the submission of the second field report. The second field report cannot be submitted after this deadline.

The fieldwork research project counts as a course, and as such requires registration. Students are entitled to one hour of supervision during their fieldwork project.

During the fieldwork project, students must gather data using anthropological methods. Related material must also be collated for the purpose of contextualising the main body of data collated.

When the fieldwork project is executed within the context of a private business or organisation, a contract between the student, the organisation and the Institute of Anthropology must be signed (read more on the Institute of Anthropology’s homepage) The contract ensures the student’s right to generate data during the internship or period of fieldwork, sets down guidelines for the use and publication of data, and outlines procedures that are to be followed should disagreements arise between the student and the company/organisation. The contract must be approved and signed by the relevant parties before the fieldwork may commence.

Description of aims:

Field report I:
Half way through the fieldwork, the students must write an academic report, demonstrating clear language and argumentation. The report should exhibit that the student is capable of:

- accounting for the fieldwork's purpose, locality, context and processes, as well as the
reasons behind any changes to the research problem statement.
• reflecting critically upon the analytical approach as presented in the synopsis. When seen
  in relation to the lived world as experienced during the first part of fieldwork (does the
  analytical framework still appear relevant? If so, is there data which requires that the
  approach is slightly altered and how? If not which analytical framework might then be
  relevant and why?)

Field report II:
At the end of the fieldwork, the students must write an academic report, demonstrating clear
language and argumentation. The report should exhibit that the student is capable of:

- conducting anthropological fieldwork in a setting related to business, based on a research
  problem statement posed by the student
- reflecting critically upon their role as a field anthropologist
- using and reflecting upon a broad spectrum of anthropological methods, particularly core
  anthropological methods such as participant observation and varying forms of interview
- reflecting critically upon the implications of the methodological choices made and their
  relevance to analytical objectives and conclusions and the empirical context
- identifying, justifying and presenting analytical perspectives in the empirical material
- reflecting upon ethical questions concerning the fieldwork.

Students must also fulfil the Department of Anthropology's form and language requirements (see
4.3.2 and the Student Handbook for more about form and language requirements).

Field report I must include:
Field report I is handed in halfway through the fieldwork. It must include a brief overview of the
fieldwork's purpose, as well as any reformulation in relation to the synopsis, the area's socio-
cultural composition and a detailed plan of the last part of the fieldwork.

It must include:
- a brief account of the original research problem statement (from the synopsis), as well as
  any reformulation, including the reasons for the revision
- details of the geographic and social localisation of the research project, including relevant
  socio-cultural conditions
- a discussion of gatekeepers and key informants in the field
- a detailed plan of the last part of the fieldwork specifying what the student wants to focus
  on the last 8 weeks of fieldwork

Field Report II must include:
Field Report II is handed in after returning from the field. It must include a discussion of the
fieldwork process, the methods used and the scope of the results. It must include:

- a brief account of the original research problem statement (from the synopsis), as well as
  any reformulations , including the reasons for the revision
- a brief account of the fieldwork's practical process, followed by a discussion of the choice
  of methods. This discussion must relate to the research problem statement and discuss
  any methodological challenges, including the advantages and disadvantages of the
  methods used, the need for interpreters, an evaluation of data in terms of its reliability,
  and the effect of the anthropologist's presence.
- a discussion of any ethical challenges
- a presentation of the scope and the type of empirical material, as well as an evaluation of possible analytical perspectives relevant to the research problem statement, and an assessment of the material's limitations.

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>Supervision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>16 to 18 weeks, including the field two reports</td>
</tr>
<tr>
<td>Number of hours in class</td>
<td>1 hour of supervision during the course of the fieldwork 2 hours of supervision for the completion the field reports</td>
</tr>
<tr>
<td>Alternatives</td>
<td>Cannot be taken by external students.</td>
</tr>
<tr>
<td>Syllabus:</td>
<td>non</td>
</tr>
</tbody>
</table>
| Examination:  | Field report I: Halfway during the fieldwork the students must hand in a report to their supervisor. The report must be passed in order to participate in the final exam (field report II)  
Field report II: Following the fieldwork, students submit a field report. See the contents listed above for the field report. The field report is submitted individually unless students have executed the fieldwork project as a group. Read more about the rules for group examinations in 4.3.1. |
| Grading       | Field report I: Approved/Not Approved  
Field report II: The 7-point scale |
| Credits       | 30 ECTS |
| Length        | Field report I: 12,000 keystrokes, for group reports 3,000 keystrokes per extra group member  
Field report II: 30,000 keystrokes for an individual response. For group responses, 7,000 keystrokes per extra group member. |
| Assessment    | Field report I: Internal (supervisor)  
Field report II: Internal (supervisor and internal appointed assessor) |
| Submission    | Field report I: Approx. 8 weeks into the fieldwork. The specific date will be published each semester.  
Field report II: Approx. 18 weeks into the fieldwork. The specific date will be published each semester. |
| Response      | Approx. two weeks after submission |
| Re-examination| 1st Re-examination  
Both Field Report I and II: A new report is submitted within two weeks of receiving the assessment.  
2nd Re-examination  
Both Field Report I and II: A new report is submitted within two weeks of receiving the assessment. |
| Special requirements | Students must pass the courses Field Methodology with Synopsis, Anthropology and People-Centred Business I and Contemporary Anthropological Theory before they can commence fieldwork and submit their field report. |
6.3 COURSE CATALOGUE: THE SECOND YEAR OF THE MASTER'S PROGRAMME

The following courses are included in the second year of the MSc programme:
6.3.1 Anthropological Analysis
6.3.2 Optional Module Course
6.3.3 Communication Seminar
6.3.4 Anthropology and People-Centred Business II
6.3.5 Employer Seminar II
6.3.6 Master's Thesis (thesis seminar)

Each course is described in greater detail on the following pages.

6.3.1 Anthropological Analysis

Description and purpose:

The purpose of the course is to equip students with the ability to establish a correlation between anthropological theory and empirical data. This course will also focus on the writing process and the students' analysis of data collated during their fieldwork. For this purpose, the different stages of anthropological analysis will be outlined. Students will work together in groups on a series of practical exercises, in which different methods of organising and defining data are tested and discussed.

The course consists of an intensive seven-week process. At the end of the course, students are offered one hour of individual supervision. The supervisor will assist the student in finding a succinct and precise thesis focus and to draw up a thesis contract. The thesis contract must be submitted the 1. Th of January. Read more about the thesis contract in 4.4.1

Description of aims:

During the course's compulsory exercises, students must demonstrate that they are capable of:
- handling extensive empirical material and analysing their own data
- coding, classifying and organising the collated material
- evaluating possible perspectives on the material and clarifying its analytical potential
- converting ethnographic material into text.

Students must also fulfil the Department of Anthropology's form and language requirements (see 4.3.2 and the Student Handbook for more about form and language requirements).

Formalities:

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>Lectures, practical exercises, compulsory attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>7 weeks</td>
</tr>
<tr>
<td><strong>Number of hours in class</strong></td>
<td>4 hours a week for 7 weeks, followed by 1 hour of individual supervision</td>
</tr>
<tr>
<td>----------------------------</td>
<td>---------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Alternatives</strong></td>
<td>Cannot be taken by external students. Cannot be taken as a self-study course. Is not offered as WBL.</td>
</tr>
<tr>
<td><strong>Syllabus</strong></td>
<td>Approx. 700 pages obligatory literature, including 300 pages of field notes, 200 pages compulsory literature and 200 pages of literature of the student's own choice.</td>
</tr>
<tr>
<td><strong>Examination</strong></td>
<td>The course is passed by attending a minimum of 80% of the classes and by taking part in all of the weekly practical exercises, in which the students apply different analytical tools to their fieldwork/internship material. This normally involves an assignment of 2–3 pages each week or once a fortnight. The assignment is sent to the teacher and all the participants, and is integrated into the teaching.</td>
</tr>
<tr>
<td><strong>Grading</strong></td>
<td>Pass/Fail</td>
</tr>
<tr>
<td><strong>Credits</strong></td>
<td>10 ECTS</td>
</tr>
<tr>
<td><strong>Length</strong></td>
<td>Dependent on the teacher (see the examination requirements)</td>
</tr>
<tr>
<td><strong>Assessment</strong></td>
<td>Internal (teacher)</td>
</tr>
<tr>
<td><strong>Submission</strong></td>
<td>During the teaching</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>From the teacher and the other students, as part of the teaching</td>
</tr>
<tr>
<td><strong>Re-examination</strong></td>
<td>The course is passed by taking part in all exercises and attending minimum 80% of the teaching. If the course is not passed, all of the teaching must be repeated. If the course is not passed a second time, all of the teaching must be repeated again.</td>
</tr>
<tr>
<td><strong>Special requirements</strong></td>
<td>The field report must be registered and passed before students can start Anthropological Analysis.</td>
</tr>
</tbody>
</table>

### 6.3.2 Optional module course

Students must complete and pass one (1) optional module course.

**Description and purpose:**

Students must choose one optional module course from a list of courses offered for this purpose. Optional module courses provide students with an introduction to a more precisely defined anthropological field of research or specific methodological skills.

These courses are taken with students from the BSc programme and the department’s other master’s students. MSc students are however required to read an additional 200 pages of literature of their own choice as a supplement to the course’s standard syllabus.

**Description of aims:**

In order to complete the course, the students must write an academic essay, demonstrating clear language and argumentation. This essay should exhibit that the student is capable of:

- identifying an independent anthropological problem statement relevant to the course's
subject matter
  • demonstrating factual knowledge of a selected ethnographic field and/or empirical considerations relevant to the course’s subject matter
  • demonstrating insight into selected central theoretical concepts relevant to the chosen subject area
  • conducting an analysis based on central concepts or themes presented during the course.

In addition to these general aims, aims may be set for individual courses.

Students must also fulfil the Department of Anthropology’s form and language requirements (see 4.3.2 and the Student Handbook for more about form and language requirements).

Formalities:

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>The form of teaching depends on the course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>5 weeks</td>
</tr>
<tr>
<td>Number of hours in class</td>
<td>6 hours a week in 4 weeks, 4 hours a week in 1 week</td>
</tr>
<tr>
<td>Alternatives</td>
<td>Cannot be taken by external students. Cannot be taken as self-study course. Is not offered as WBL.</td>
</tr>
<tr>
<td>Syllabus</td>
<td>Approx. 500 pages obligatory literature + 200 pages of literature chosen by the students. Literature chosen by the students must be relevant to the course’s subject matter.</td>
</tr>
<tr>
<td>Examination</td>
<td>There is compulsory attendance for the course. The student must attend a minimum of 75% of classes in order to be eligible to take the course examination. The examination form for optional module courses is always an essay. The course lecturer may stipulate the following additional requirements students must fulfil in order to be eligible to take the course exam, class participation and/or submitting small portfolio assignments every week (in all 5). When portfolio assignments are required students must hand in a minimum of 3 assignments during the course. All 5 assignments must be handed in with the examination essay. The examination essay must pertain to a topic relevant to the course and must include literature from the course syllabus. The essay can be written individually or in groups of max. 4 people. Read more about the rules for group examinations in 4.3.1.</td>
</tr>
<tr>
<td>Grading</td>
<td>Pass/Fail</td>
</tr>
<tr>
<td>Credits</td>
<td>10 ECTS</td>
</tr>
<tr>
<td>Length</td>
<td>20,000 keystrokes for an individual essay. For group essays, 20,000 keystrokes plus 7,500 keystrokes per extra group member. Read more about the rules for group examinations in 4.3.1.</td>
</tr>
<tr>
<td>Assessment</td>
<td>Internal (course lecturer)</td>
</tr>
<tr>
<td>Submission</td>
<td>Upon commencement of the course. The deadline will be published each semester</td>
</tr>
<tr>
<td>Response</td>
<td>Written feedback from the teacher, at the latest 3 weeks after submission.</td>
</tr>
</tbody>
</table>
| Re-examination| 1st Re-examination
A new essay with a revised problem statement must be submitted, at the latest, one week after receiving the original assessment.
2nd Re-examination
A new essay with a revised problem statement must be submitted, at the latest, one week after receiving the original assessment. |
6.3.3 Fieldwork Seminar

Description and purpose:
The seminar is designed to initiate the processing of data generated during the field work. Students must present their results, outline a provisional analytical framework for their thesis, and enter into dialogue with the teacher and their fellow students about how the framework can be strengthened and developed.

Description of aims:
The seminar is passed by attendance

Formalities:

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>Seminar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>One to two days</td>
</tr>
<tr>
<td>Alternatives</td>
<td>Cannot be taken by external students. Cannot be taken as a self-study course. Is not offered as WBL.</td>
</tr>
<tr>
<td>Syllabus</td>
<td>Non</td>
</tr>
<tr>
<td>Examination</td>
<td>The course is passed by attendance</td>
</tr>
<tr>
<td>Grading</td>
<td>Passed/Not Passed</td>
</tr>
<tr>
<td>Credits</td>
<td>2,5 ECTS</td>
</tr>
<tr>
<td>Re-examination</td>
<td>Should the student be unable to attend the seminar, he or she must apply for an exemption. In this case, the course may be passed by submitting a written description of the thesis' proposed outline, including considerations regarding the quality of the collated data.</td>
</tr>
</tbody>
</table>

6.3.4 Anthropology and People-Centred Business II: Theory and Translation

Description and purpose:
The course builds upon and develops the knowledge and skills acquired by students during Anthropology and People-Centred Business I and their executed independent field work in the business community. The objective of the course is to teach students to communicate anthropological insights to a non-anthropological audience from within the business sector. The intention is that this will enable students to discuss and reflect upon business-centred problems, as well as engage in independent and in-depth analyses of the empirical materials from their field work. The students' own research projects will function as a point of inspiration for an exhaustive exploration of Anthropology and People-Centred Business. As well as the general presentation and discussion of relevant theoretical perspectives, the course is organised around the students' own specific fields of research, so that both the course literature and the teaching are highly relevant to the students' projects. The course seeks to challenge and develop the students' analytical and theoretical reflections on anthropological studies of the business sector.

Selected representatives from the business world or other relevant organisations will be invited to
take part in a one or two seminars held during the course. At the seminars, students will present their fieldwork projects and provisional analytical reflections. Thereafter, the invited guests and the students may enter into dialogue based on the students’ projects from a practical, user-oriented standpoint. The students will learn to consider which forms of communication are relevant and required, taking both the anthropologist's and the non anthropologist’s different interests and perspectives into account. During these seminars, the students’ projects will be subjected to a wider scrutiny regarding their importance for business. In line with the general requirements for applied anthropology, the intention is to improve both the students' theoretical analysis and their practical utilization.

Description of aims:
In order to complete the course, the students must write an academic essay, demonstrating clear language and argumentation. The essay should exhibit that the student:
- is capable of identifying an independent anthropological problem statement relevant for the business sector
- has in-depth specialist knowledge of selected central analytical and theoretical approaches to anthropological studies of business.
- is able to compare and discuss empirical data and theories in an authoritative analysis of business-centred themes.
- is capable of conducting an analysis based on central concepts presented during the course.

Students must also fulfill the Department of Anthropology's form and language requirements (see 4.3.2 and the Student Handbook for more about form and language requirements).

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>Lectures, student participation, practical exercises</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>5 weeks</td>
</tr>
<tr>
<td>Number of hours in class</td>
<td>6 hours a week in 4 weeks, 4 hours a week in 1 week</td>
</tr>
<tr>
<td>Alternatives</td>
<td>Cannot be taken by external students. Cannot be taken as a self-study course. Is not offered as WBL.</td>
</tr>
<tr>
<td>Syllabus</td>
<td>Approx. 700 pages obligatory literature + 200 pages of literature chosen by the student. Literature chosen by the student must be related to the course theme and must be approved by the lecturer.</td>
</tr>
<tr>
<td>Examination</td>
<td>There is compulsory attendance for the course. The student must attend a minimum of 75% of the classes in order to be eligible to take the course examination. Each week a written assignment must be submitted. The theme, form and length of the assignment will be set by the teacher. All assignments must be passed in order to participate in the course’s final exam. The course examination is an essay. The topic of the essay will focus on a theme relevant to the course’s subject matter and must be approved by the lecturer. The essay must include literature from the course syllabus. The essay can be written individually or in groups of max. two students. Read more about the rules for group examinations in 4.3.1.</td>
</tr>
<tr>
<td>Grading</td>
<td>The 7-point scale</td>
</tr>
<tr>
<td>Credits</td>
<td>7.5 ECTS</td>
</tr>
</tbody>
</table>
### Length

25,000 keystrokes for an individual response. For group responses, 10,000 keystrokes per extra group member. Read more about the rules for group examinations in 4.3.1.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Internal (lecturer and assessor)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submission</td>
<td>A deadline will be published each semester</td>
</tr>
<tr>
<td>Response</td>
<td>By the lecturer at the latest 14 days after submission of the examination</td>
</tr>
<tr>
<td>Re-Examination</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; and 2&lt;sup&gt;nd&lt;/sup&gt; Re-examination: A rewritten assignment with a new problem statement is submitted at the latest one week after receiving the assessment</td>
</tr>
</tbody>
</table>

#### 6.3.5 Employers seminar II: Market Creation

**Description and purpose:**
The Market Creation Seminar has two objectives:
- to train students to create opportunities where their expertise can be used in a business sector context
- to inform members from the business sector of the expertise acquired by graduates of the Masters of Anthropology and People-Centred Business programme

The two-day seminar focuses on creating a market for the expertise acquired during the APCB programme. The participants include students, expert researchers/teachers, and leading representatives from public-sector organisations and the business community. An important element of the seminar involves offering a forum where leaders from the business and public-sectors can enter into dialogue with students about the use of anthropological expertise in their companies and organisations.

Day 1: The students present their field-work projects and present their provisional analytical reflections. Thereafter the participants may comment on the projects from a practical, user-oriented perspective. At this seminar, the students' projects will be subjected to a wider scrutinization regarding their importance to business. The intention is to improve the students' practical orientation.

Day 2: Business and public-sector leaders are invited to enter into dialogue with the students about the potential applications of anthropological expertise. During these sessions, the students conduct ethnographic interviews with company representatives in order to gain an understanding of the company. Under the supervision of experienced business anthropologists, the students then identify the potential innovation benefits of anthropological expertise, and subsequently introduce the companies to these opportunities. This innovation potential may exist in many aspects of the company's work – e.g. product and service design, organisational structure, human resources or marketing, or in relation to understanding customer needs or globalisation issues.

**Formalities:**

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>Seminar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>One day/two days</td>
</tr>
</tbody>
</table>
6.3.6 Master Thesis

Description and purpose:

The thesis is written on the basis of the empirical data collated by students during their fieldwork. Students must present the results of an analysis that is contextualised and related to relevant theory. The thesis must also take central methodological and ethical challenges related to the fieldwork into account.

The thesis can be written in two ways. Irrespective of form, the text must consist of the following main components:

1) An introduction, which accounts for the choice of theory and methodology, sketches the study's academic background and social context.

2) Three–five central text components, where the empirical material generated is presented and analysed in relation to selected theories and relevant contexts. The text components can be written either as integral parts of one comprehensive text or as separate articles.

If the student opts to write the text components as separate articles, the introduction and conclusion must function as a frame for them and account for the relationship between them. In this case, the thesis takes the form of an edited collection of individual articles that may be written for different audiences, e.g. for a newspaper or popular periodical, or as user-oriented feedback for relevant stakeholders in the fieldwork or the company or organisation where the internship/fieldwork took place. However, at least two of the text components must be written for an academic and anthropological audience. The individual text components will also be evaluated in relation to their genre and the proposed audience.

If the text components are written as integral parts of one comprehensive text, the thesis takes on a more monographic form, in which the introduction and conclusion respectively introduce and conclude the text's main arguments.

Regardless of which thesis model is chosen, students must be able to identify relevant themes in their material. Students must also identify an appropriate method of scientific analysis that illustrates the material's anthropological importance by incorporating it into anthropology's conceptual universe. The thesis builds on the fieldwork and is primarily designed to show that students are capable of incorporating considerations regarding empirical data and theory, and can relate constructively to both. This entails demonstration of the student's familiarity with anthropological methods and with the anthropological academic tradition and its concepts in general. Students are not expected to make an independent contribution to the development of the field of Anthropology.

The head of studies must approve the student's proposed master's thesis problem statement and set a submission deadline. This requirement is fulfilled through the thesis contract, which is drawn up by the student in co-operation with his or her thesis supervisor at the end of the third semester of the MSc programme. Read more in 6.3.3.1
In conjunction with submission of the thesis, students must also submit an abstract of the contents of their thesis in English. See also the Curriculum, 4.4 for guidelines on the choice of languages for the thesis and abstract. The abstract will be considered in the thesis’ overall assessment.

The oral defence of the thesis will take place after the written thesis has been submitted and is structured as a dialogue between the examinee, the internal assessor and the external examiner. The student starts the defence with an introduction of five to ten minutes. The subsequent dialogue is based on the examined thesis, and will give rise to general anthropological discussion.

*Description of aims:*

The thesis must demonstrate that the student is capable of:

- formulating and studying an anthropological research problem statement related to the business sector, based on regional, methodological and theoretical knowledge
- analyzing and reflecting upon business-centred issues and evaluating the relevance of the anthropological perspective for the issues discussed
- reflecting critically upon the empirical material collated and analysing it in relation to the fieldwork's conditions and the methods employed
- evaluating empirical material and theories in relation to one another and relating constructively and critically to both
- Evaluating the practical and user-oriented business potential of the specific fieldwork project for the business sector
- making general conclusions on the basis of their own work and relevant regional, thematic and theoretical literature
- communicating and arguing in an academically valid and authoritative manner.

Students must also fulfil the Department of Anthropology's form and language requirements (see 4.3.2 and the Student Handbook for more about form and language requirements).

*Formalities:*

<table>
<thead>
<tr>
<th>Teaching Form</th>
<th>Individual supervision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>6 months</td>
</tr>
<tr>
<td>Number of hours in class</td>
<td>6 hours (for groups, 9 hours)</td>
</tr>
<tr>
<td>Alternatives</td>
<td>Non</td>
</tr>
<tr>
<td>Syllabus:</td>
<td>Non</td>
</tr>
<tr>
<td>Examination</td>
<td>Written thesis with subsequent oral defence. The grade will be based on an overall evaluation of the written paper and the oral defence. The thesis can be written individually or in groups. Read more about the rules for group examinations in 4.3.1.</td>
</tr>
<tr>
<td>Grading</td>
<td>The 7-point scale</td>
</tr>
<tr>
<td>Credits</td>
<td>30 ECTS</td>
</tr>
</tbody>
</table>
| **Length** | Maximum 200,000 keystrokes. For group thesis, 50,000 keystrokes per extra member of the group. Read more about the rules for group examinations in 4.3.1.  
Abstract: maximum 8,000 keystrokes  
Oral examination: 45 minutes. For group defences, each member of the group will take a 45-minute individual oral examination. |
| **Assessment** | External (thesis supervisor and external examiner) |
| **Submission** | Students must sign a thesis contract at the beginning of the thesis process. The thesis must be submitted no later than six months after the approval of the thesis contract. If this deadline is not met, it will be counted as an examination attempt (see the Student Handbook and the Curriculum 4.4.1 for further details). |
| **Response** | After the oral examination |
| **Re-examination** | If the student fails/does not hand in the thesis at the stipulated deadline:  
Students draft a revised research problem statement, which must relate to the same subject area as the original thesis and submit a new thesis contract. The new thesis contract must be submitted, at the latest, fourteen days after the original thesis submission deadline. The new thesis must be submitted for assessment within three months after receiving the original response. Students must give an oral defence of the new thesis.  
If the student fails a second time/does not hand in the thesis at the stipulated deadline a second time:  
Students draft a revised research problem statement, which must relate to the same subject area as the original thesis and submit a new thesis contract. The new thesis contract must be submitted, at the latest, fourteen days after the original thesis submission deadline. The new thesis must be submitted for assessment within three months after receiving the original response. Students must give an oral defence of the new thesis. (read more in the curriculum, 4.4.1 and 6.3.3.1). |
| **Special requirements** | The thesis concludes the MSc programme. All other courses must be passed before the thesis can be submitted. |

### 6.3.3.1 Subject Approval and Submission Deadlines for the Master's Thesis

The head of studies must approve the student's choice of topic for the master's thesis and set a deadline for its submission, according to the executive order on study programmes, §21, section 5–6.

The thesis topic will be approved and the submission deadline specified in the thesis contract, which is drawn up by the student under the guidance of their thesis supervisor at the end of the MSc programme's third semester. The thesis contract must be submitted the 1 Th of January. The thesis contract must be accompanied by a thesis synopsis or abstract, which provides information about the thesis topic, method and contents of the thesis, research problem statement as well as a time schedule for finishing the thesis. The head of studies must approve this synopsis and the time schedule. Upon receipt of this approval, the student has six months in which to complete his or her thesis. If the thesis contract is not approved the student have to submit a revised thesis contract at latest a week after receiving feedback.

Failure to submit the thesis by the deadline stipulated in the above described contract, will count as an examination attempt. The student may then have a second attempt, for which a new thesis contract with a new research problem statement must be drafted within the previously stipulated thesis topic. The new thesis contract must be submitted, at the latest, fourteen days after the original thesis submission deadline. If the deadline surpassed, the additional time the student uses to rewrite the thesis contract will be subtracted from the bellow mentioned three months.
Once the new thesis contract is approved, a new submission deadline is assigned, which will be three months after the approval of the thesis contract. If the student does not deliver the thesis within this deadline, a third attempt may be granted, according to the executive order on examinations, according to the same rules that stipulated the second attempt. Once a deadline has been set for submission, students cannot withdraw, according to the executive order on examinations and later amendments, §27, section 3. Exemptions from the deadline for submissions may be granted in special circumstances by the Board of Studies. If the student uses his or hers second or third attempt at the thesis, this will be seen as an exemption for the activity requirements. Details regarding these regulations may be found in the student handbook.

For further information about the supervisor agreement, annulment, change of supervisor, etc., please refer to the general guidelines in the agreement between supervisor and student, which are enclosed along with the supervisor agreement.

7. Commencement
The 2009 Curriculum for the MSc in Anthropology and People-Centred Business is valid on and from September 1, 2009 and applies to students whose programme commences on or after 1 September 2009.